



Martlesham Parish Council

Parish Room
Felixstowe Road
Martlesham
Woodbridge
Suffolk IP12 4PB

Clerk: Mrs Diane Linsley
Telephone: 01473 612632
Email: clerk@martleshamcouncil.org.uk
Website: <http://martlesham.onesuffolk.net>

13.01.2023

Dear Councillor

You are hereby summoned to a meeting of the RECREATION & AMENITIES COMMITTEE which will be held at **PARISH ROOM** on **WEDNESDAY 18th JANUARY 2023** at 7.30pm.

To note that Covid-19 is still circulating so please act cautiously and be mindful of the concerns of others. Please make your own risk assessment of the advisability of attending and/or any measures you should take individually to ensure your own safety.

Please inform the Clerk if you would like the Hearing Loop System turned on.

The meeting is open to the public and press to attend.

Diane E Linsley

Diane Linsley, Clerk for Martlesham Parish Council

AGENDA

CP is committee paper CR is Clerk's report

Time	Item	Action by committee	Ref
19.30	1. Apologies	Note	Not applicable (N/A)
19.31	2. Any declarations of disclosable pecuniary or local non-pecuniary interests	Register interests	N/A
19.32	3. Actions from last Meeting	Completed or on agenda. Note	N/A
19.33	4. PUBLIC FORUM		
	4.1 To allow members of the public to address business on the agenda	Note/Consider	Any issues?
	4.2 Any issues raised by the public	Note/include on another agenda?	Any issues?
	Items for consideration		
19.43	5. Playground inspections and risk assessments		
	5.1 Combined Report including Record of decisions made by the Clerk between meetings, as required by the Openness of Local Government Bodies Regulations 2014	Agree/Ratify	CP
	5.2 Annual inspections & risk assessments	Note/Consider	CR1 & CPs
	5.3 An awareness of ice at the bike trails and assessing the risk for users	Note/Consider	CP - information to follow
20.03	6. Sites		
	6.1 Kronjis Piece & Recreation Ground – request for access to gas pipes under the river Fynn to carry out safety works	Consider	CR2 & CPs
20.23	7. Working Groups		
	7.1 Community Orchard Working Group meeting 17.01.23	Note/Consider	CP if available
	7.2 Portal Woodlands Conservation Group - any update?	Note/Consider	N/A
20.25	8. Outdoor Playing Space Fund		
	8.1 Outdoor Playing Space fund (£12k available)	Note/Consider	N/A

	possible projects - any update?		
20.27	9. Trees		
	9.1 Tree Policy review	Agree revised policy	CP by Jane Hall
	9.2 Tree Wardens' report	Note/Consider	CP By Jane Hall
	9.3 Water supply – any update?	Note/Consider	N/A
20.40	10. Amenities		
	10.1 Request for dog waste bin at the bike trails	Consider	CP - information to follow
20.45	11. Finance		
	11.1 Pending expenditure	Agree	CP at meeting
	11.2 Income & Expenditure report	Note	CP at meeting
	Items for noting	Ref.	
20.49	12. Sites		
	12.1 Recreation Ground and Kronjis Piece Steering Group - meeting rescheduled to 31.01.23	N/A	
	12.2 Martlesham Common Local Nature Reserve	Megabash on Saturday 21 st January	
20.52	13. Working Groups		
	13.1 Wildflower Project Working Group – next meeting to be confirmed	N/A	
	13.2 Rewilding Group	Any update?	
20.53	14. Martlesham Climate Action (MCA)		
	14.1 MCA – Any items pertinent to R&AC	N/A	
	14.2 Biodiversity projects meeting to plan way forward	CP – first circulated to January PC meeting	
	14.3 PC's support for workshops to be organised by Greener Waldringfield	Resolution made at January PC meeting	
20.55	15. Trees		
	15.1 Expert Tree Survey by Ipswich Borough Council 2022 - Results	No High priority work was identified during this survey.	
20.56	16. Amenities		
	16.1 McCarthy Stone car park transfer - Car park management plan update	CPs & verbal report from Jane Hall	
21.01	17. Rights of Way		
	17.1 Footpath Survey	Any update?	
	17.2 Coastal Path	Any update?	
21.05	18. Working with volunteers		
	18.1 Development of policies & procedures	Ongoing.	
21.06	19. Annual Review		
	19.1 Annual Review January 2023	CP to follow	
21.09	20. Martlesham Wilds – a Suffolk Wildlife Trust reserve		
	20.1 Any update?		
21.10	21. Social media and newsletter items (March)		
	21.1 List items	N/A	
21.11	22. Items for consideration at the next R&AC meeting		
	22.1 List items	N/A	